



MIAMI COUNTY SOLID WASTE DISTRICT

MIAMI COUNTY SOLID WASTE DISTRICT BOARD MEETING

TUESDAY, JANUARY 21, 2014 1:00 P.M.

GAR ROOM-MIAMI COUNTY COURTHOUSE

MINUTES

The Miami County Solid Waste District held a meeting of the Board of Directors on Tuesday, January 21, 2014 at 1:00 P.M. in the GAR Room in the Miami County Courthouse, located at 25 North Broadway, Peru, Indiana.

Attending:

Board Members: Don Morris-Chairman-Town of Converse, Larry West-member-County Commissioner, Jerry Hamman-member-County Commissioner, Joshua Francis-member-County Commissioner, Jim Walker-Mayor of Peru, Tom Gustin-Member-Peru City Council, Shirley Mull-member-Miami County Council Representative.

Staff Attending: Samantha Ward-Executive Director, Carla Weaver-Assistant Director/Recording Secretary

Others: Bobbie Dausch-Contractor for the District, Ron Dausch-Contractor for the District

Absent: Pat Roberts-Legal Counsel

Call to Order: Chairman Don Morris called the meeting to order at 1:05 P.M.

Approval of Minutes:

Board members reviewed the meeting minutes from the December 17, 2013 Board of Directors meeting. *Mr. Hamman motioned to approve the meeting minutes; Mr. Francis seconded. Motion carried (7-0).*

Approval of Financial Report and Claims:

Mr. Walker motioned to approve the financial report and claims received by email; Mr. West seconded. Motion carried (7-0).

District Board Organization

- **Election of Officers**

- *Mr. Gustin motioned to retain Don Morris as Chairman, Mr. West seconded. Motion carried (7-0)*
- *Mr. Gustin motioned to appoint Mr. West as the Board Vice Chairman. Mr. Francis seconded. Motion carried (7-0).*
- *Mr. Gustin motioned to appoint Carla Weaver as Board Secretary. Mr. West seconded. Motion carried (7-0).*
- *Mr. Gustin motioned to retain Mr. Francis as Chairman of the Board of Finance. Mr. West seconded. Motion carried (7-0).*
- *Mr. Francis motioned to appoint Carla Weaver as Board of Finance Secretary. Mr. West seconded. Motion carried (7-0).*

- **Salary and Stipend Approval**

- Salaries and stipends approved in the 2014 budget were: Executive Director-\$34,175.00; Assistant Director-\$27,810.00. Stipend for the board chairman-\$40.00; stipend for other board members-\$35.00.
- **Mr. Walker stated he wishes to refuse the meeting stipends and would like for the district to keep the money for operating expenses.**

Mr. Gustin motioned to approve the district salaries and stipends. Mr. West seconded. Motion carried (7-0).

- The board requested that the separate building committee receive stipends for their extra meetings.

Mr. Francis motioned that the building committee receive stipends identical to the meeting stipends for their work (\$40.00 to Mr. Morris, and \$35.00 for Mr. Walker and Mr. Francis). Mrs. Mull seconded. Motion carried (7-0).

- **Mr. Francis and Mr. Walker wish to refuse the stipend for the building committee time.**

- **Appoint Legal Counsel and Financial Services**

Mr. Gustin motioned to maintain the legal services of Roberts Law Firm and the comptroller services of Comerford and Company at compensation of \$5,000.00 per year. Mr. Francis seconded. Motion carried (7-0).

Old Business

- Ms. Ward reviewed the 2014 Meeting and Event Schedule with the board. The meeting times will remain at 1:00 p.m.
- Ms. Ward presented the contract with DreamWeaver Marketing/WARU Radio. The contract is for 12 months at \$550.00 per month. The price has remained the same for the last three years.

Mr. Gustin moved to approve the contract. Mrs. Mull seconded. Motion carried (7-0).

- The possibility of meeting at the Camper's Choice building was discussed. The board would be able to get a tour of the property after the meeting. Mr. Francis told the board that he spoke with the owner of the old Rumpke building on Clay Street. Ron Dausch told the board that the old Big R building could be available for lease to the district. He distributed a mini-proposal to the board members detailing possible remodeling changes to accommodate the Recycling District's needs. It was decided that the building committee would meet February 10 and tour the three possible sites and report back to the board at the February board meeting. The regularly scheduled board meeting will still be held in the courthouse GAR Room at 1:00 P.M.
- Ms. Ward discussed the possibility of changing the current white goods program to having a list of certified contractors that residents can contact instead of the district paying a single contractor. The pickup schedule would be set up between the contractor and the property owner. Ms. Ward gave the board members a sample information package for potential contractors. The list of contractors could be listed on the website. Moving to certified contractors would relieve the district of insurance and liability issues. This would also mean more funds available to the district. A copy will be sent to Pat Roberts for him to look over. The office will also keep a log of complaints and compliments of the various contractors.
- Mr. West requested changing the financial report to run from the first of the previous month until the end of the previous month. Ms. Ward will request a different report from Comerford's and attempt to implement the change at the next meeting. Currently, the financial report gives the bank balance as of the date of the meeting, instead of the last day of the previous month.

New Business

- Ms. Ward suggested revising the current billing resolution to make it clear what properties pay the yearly recycling assessment. Wabash County uses the assessed value of properties with houses, apartment complexes, mobile home parks and businesses to determine which properties are billed. If the assessed value is below the dollar amount but has a homestead credit that property is assessed the fee. Ms. Ward stated there is an appeals process that could be put in place. The District could also include the official name change from "Miami County Solid Waste Management District" to "Miami County Recycling District" in the same resolution.

Mr. Gustin motioned to changing the name of the District to "Miami County Recycling District". Mrs. Mull seconded. Motion carried (7-0).

Building Committee Report

- Ms. Ward distributed business plans to the board detailing the various programs, structures, and costs for the district to acquire their own facility. Ms. Ward requested the board to review the plan for discussion at the next board meeting.

Public Comment

- None

Next Board Meeting:

- BOARD OF DIRECTORS– TUESDAY, FEBRUARY 18, 2014 at 1:00 P.M. GAR ROOM

Adjournment: *Adjournment was unanimous.*

Carla Weaver, Recording Secretary

Don Morris, Board Chairman